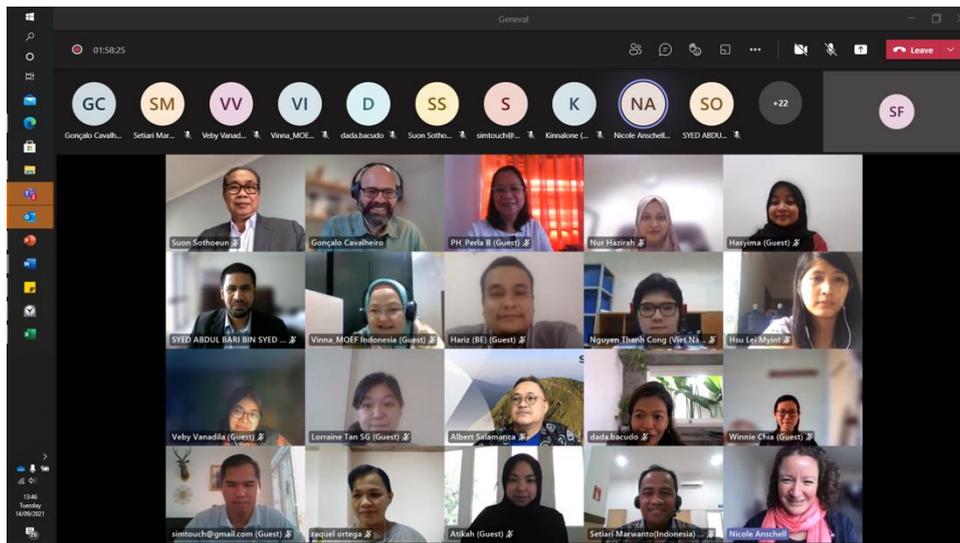




Online training on Multilateral Negotiations under the United Nations Framework Convention on Climate Change

14-15 September

Event summary and documentation



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I. Background

As the United Nations Framework Convention on Climate Change (UNFCCC) gears up to hold its annual global summit, the Conference of Parties (COP26), in Glasgow 1 November – 12 November 2021, the ASEAN Negotiating Group on Agriculture (ANGA) and the ASEAN Working Group on Climate Change (AWGCC) have come together for a joint training in negotiation processes and techniques. The purpose of this training was to build multilateral negotiation capacities among participants and equip them with the necessary knowledge to prepare for COP26 and advocate for regional concerns. This training gave ASEAN representatives a chance to engage in meaningful discussions and learn from others' previous experiences at COP events.

This joint negotiation training was held virtually on two half day sessions: 14 –15 of September 2021. The agenda for the training can be found in [Annex 1](#). Participants were given resources to review before the training to introduce them to the concepts being discussed and as supplemental material. These resources can be found in [Annex 2](#). The training was supported by the Climate Smart Land Use (CSLU) in ASEAN project, financed by the German Federal Ministry for Economic Cooperation and Development (BMZ) and implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ).



Implemented by:





II. Training objectives and contents

This training was designed as a contribution to strengthening ASEAN's institutional capacity to engage in multilateral climate negotiations and facilitate cross-sectoral cooperation in this context. The training addressed four objectives to help prepare negotiators for COP26 and its negotiation process.

The first objective was to provide ASEAN negotiators with the general knowledge and terminology needed to understand the institutional structure of the UNFCCC. This information provides a foundation for participants as they develop strategies to participate in its various meetings and events.

The second objective aimed to build basic negotiation capacities. To do this, there was an introduction to the soft and hard skills needed to conduct successful and productive negotiations. It was during this time that participants were also familiarized with the formalities and technical execution of UNFCCC negotiations.

Third, the training allowed for participants to practice the skills and techniques introduced in the training by providing an opportunity to review and create mock submissions and statements. Attendees were encouraged to work together and share with the larger group. Constructive feedback was given by others, as well as the trainer.

Ultimately, the final objective of this training was to equip participants with the ability to seek out relevant information and support. As ASEAN representatives prepare for and participate in COP26, there may be concerns or questions that arise. Having the ability to seek out information and support will allow them to contribute to the negotiations as efficiently as possible.

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III. Participants

This workshop was chaired by Cambodia's Ministry of Agriculture, Forestry and Fisheries (MAFF), as the current chair of ANGA, and the Ministry of Natural Resources and Environment (MOEFF) of Vietnam, representing the AWGCC. Focal points from both groups were invited to nominate representatives to attend the training. All of ASEAN's 10 Member States were represented in this training. A list of countries, names, and affiliations can be found in [Annex 3](#).

Participants had diverse backgrounds and brought a variety of experiences to the workshop. Some have been in their position for many years and had participated in previous climate negotiation sessions while others are new to their positions and just beginning their work with climate change negotiations.

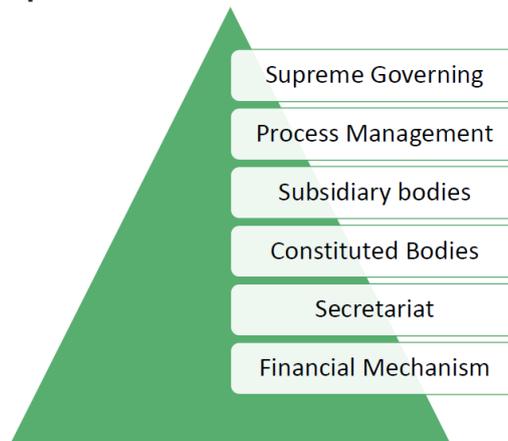


IV. Approach

Given that the UNFCCC is a complex institution, with complex structures, processes and formalities, it is important for those engaging in this context to have a comprehensive understanding of the different elements, how they are interlinked and how to navigate among them. Accordingly, the training kicked-off with an overview of the [history of the UNFCCC](#), the **institutional set-up** including the main bodies and the different **types of negotiation meetings**.

UNFCCC Institutional Set up

There are 5 major types of bodies(organisms / institutions) at the UNFCCC



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Types of meeting during UNFCCC negotiations – formal and informal

- Plenaries
- High Level Segment (including outside the process)
- Contact Group
- Informal Meetings
- Informal Informals
- Informal Informal Informals
- Friends of the Chairs / Friends of the Presidency
- Huddles
- Technical workshop / In session workshop
- Virtual formats



After, participants reflected about the basic **skills** a negotiator must have, both “hard” (concrete skills specific for a job/a task etc.) and “soft” (interpersonal skills), where “active listening” was identified as a key negotiation skill. Further, the group learned about the **formalities** of the negotiation sessions and the difference between **positions and interests**. In climate negotiations, these positions and statements are usually expressed through Submissions and Statements.

Positions

- **What they say they want**
- Positions are surface statements of where a person or organization stands, and rarely provide insight of underlying motivations, values or incentives

Interests

- **Why they want it**
- Interests are a party’s underlying reasons, values or motivations. Interests explain why someone takes a certain position.

With a view on the upcoming COP26 the trainer also provided a snapshot of the current **key topics** in the climate negotiations and provided practical advice how to **prepare** oneself and what to expect when attending the event.

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Activities such as discussions, quizzes and exercises helped to expand and cement the participants' understanding. During a final exercise participants could practice drafting and presenting a statement.

V. Key takeaways

There were several key takeaways from this training:

- Given the complexities inherent in the UNFCCC structure, it is vital that policymakers understand the institutional set up, the setup of the meetings, and their role in it all.
- It is crucial to prepare well for the negotiation session. Each negotiator should be aware about the relevant meetings – including informal ones – and actively engage there and review relevant documents (agendas, submissions and notes from facilitators).



- Negotiating is about more than being informed of the topics discussed. Negotiators need to be able to listen and fully comprehend what other negotiating groups are trying to convey. A combination of hard and soft skills is critical for productive negotiations.
- Every party has its own interests and positions. It is important to understand the relationship between these two items and how one can be used to determine the other. By discovering and identifying interests in other negotiating parties, ASEAN negotiators can better prepare their positions and tactics for COP26.
- Given the setup and common objectives of ASEAN, Member States have the opportunity to work together at the negotiations to effectively push their positions.



Annex 1: AGENDA

Day 1: 14 September (all time in Jakarta/Bangkok time)

Time	Topic
13:00	Open and welcome
13:10	Objectives and agenda for the training
13:20	Getting to know participants
13:50	Overview of the UNFCCC History: from the INC to COP26
14:00	Exercise on history of UNFCCC
14:20	BREAK
14:40	UNFCCC Institutional Set Up <ul style="list-style-type: none"> - Bodies and Constituted Bodies - The Presidency, the SB Chairs and the Secretariat - The bureau - The agendas
14:55	Exercise
15:00	UNFCCC Negotiation Meetings <ul style="list-style-type: none"> - Plenaries - High Level (including outside the process) - Contact Group - Informal Meeting - Virtual formats
15:15	Exercise / Discussion: Institutions and meetings
15:35	Current Affairs <ul style="list-style-type: none"> - The Paris Agreement and its Rulebook - From Madrid to Glasgow: what is at stake and what needs to be done?
16:05	End of day quiz
16:20	Evaluation of Day 1
16:25	End of day 1

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Day 2: 15 September (all time in Jakarta/Bangkok time)

Time	Topic
13:00	Opening and agenda for the day
13:05	Recap quiz
13:15	Period to address issues raised at previous day's evaluation plus any other issues
13:25	Negotiation techniques: Basic skills of a negotiator



13:45	Exercise
13:55	BREAK
14:15	Mapping of Relevant Actors: <ul style="list-style-type: none">- Negotiation Groups and their Interests, with a focus on G77&China and its sub-groups- Closest allies and distant counterparts
14:45	Exercise
14:55	Negotiations: Interests and positions
15:10	Exercise
15:25	Submissions and Statements
15:40	Exercise
16:00	Exercise (part II)
16:40	Getting to Glasgow: from finding information on the UNFCCC website to picking up the badge at the registration hall: a check list.
16:55	Evaluation of the training
17:05	Closing
17:15	End of training

Annex 2: RESOURCES

- [The Pocket Guide to Climate Science and the UNFCCC](#)
- [Becoming a UNFCCC delegate: what you need to know](#)
- [Climate negotiations terminology: the pocket guide](#)
- [Provisions for support to LDCs: Facilitating the implementation of the UNFCCC and the Paris Agreement](#)
- [Information to support ASEAN agriculture sector negotiators](#)
- [Policy Brief Positioning ASEAN in International Climate Negotiations](#)

Annex 3: PARTICIPANTS

Country	Name, designation and office
Brunei	Ms. Atikah Ismail, Economic Officer, Brunei Climate Change Secretariat
Cambodia	Mr. Dara Doeun, Chief of Office, Ministry of Environment
Cambodia	Mr. Sum Cheat, Chief of Office, Ministry of Environment
Cambodia	Mr. Sim Touch, Chief of Office, Ministry of Environment
Cambodia	Mr. Suon Sothoeun, Deputy Director General, General Directorate of Animal Health and Production, Ministry of Agriculture, Forestry and Fisheries
Cambodia	Mr. Mak Soeun, Deputy Director General, General Directorate of Agriculture , Ministry of Agriculture, Forestry and Fisheries
Cambodia	Mr. Kuy Huot, Deputy Director General, General Directorate of Agriculture
Cambodia	Mr. Chhun Delux, Deputy Director of Department of Forest Industry and International Cooperation, Forestry Administration
Cambodia	Mr. Chheng Vibolrith, Deputy Director of the Department of International Cooperation, Ministry of Agriculture, Forestry and Fisheries
Cambodia	Mr. Neou Kompheak, Chief of Agricultural ASEAN Office, Department of International Cooperation, Ministry of Agriculture, Forestry and Fisheries
Cambodia	Mr. Him Sokhouch, Vice Chief of Agricultural ASEAN Office, Department of International Cooperation, Ministry of Agriculture, Forestry and Fisheries
Indonesia	Mr. Mohammad Ikhsan Shiddieqy, Researcher, Indonesian Center for Animal Research and Development
Indonesia	Ms. Veby Vanadila, Data Analyst of Low Carbon Technology Information, Ministry of Environment and Forestry
Indonesia	Ms. Vina Precylia, Head of MRV Agriculture Sector, Ministry of Environment and Forestry
Indonesia	Mr. Setiari Marwanto, Researcher, Indonesian Agency for Agricultural Research and Development
Laos	Ms. Kinnalone Phommasack, Deputy Head of Division, Department of Forestry, Ministry of Agriculture and Forestry
Malaysia	Ms. Nur Hazirah Che Ithin, GHG Inventory and reporting Unit Junior Officer (Assistant Secretary), Ministry of Environment Water
Malaysia	Ms. Nur Hasyima, Assistant Secretary, Ministry of Environment and Water
Malaysia	Mr. Syed Abdul Bari Bin Syed, Principal Assistant Secretary, Ministry of Agriculture and Food Industries
Malaysia	Ms. Nur Ainn Mohamad Yosuf, Ministry of Plantation Industries and Commodities
Malaysia	Mr. Muhammad Haris Abdul Rahman, Deputy Director, Malaysian Agricultural Research and Development Institute
Malaysia	Ms. Izzati Mohamad Noor, Research Officer, Malaysian Palm Oil Board



Myanmar	Ms. Khin Win Maw, Assistant Director, Department of Meteorology and Hydrology
Myanmar	Mr. San Win, Director, Environmental Conservation Department, Ministry of Natural Resources and Environmental Conservation
Myanmar	Ms. Hsu Lei Myint, Staff Officer, Environmental Conservation Department
Myanmar	Ms. Zin Mar Phyu, Staff Officer, Environmental Conservation Department
Philippines	Ms. Perla Baltazar, Planning Officer IV, Department of Agriculture
Philippines	Ms. Raqual Smith Ortega, Sr. EMS, DENR
Singapore	Ms. Lorraine Tan, Manager, National Parks Board
Singapore	Ms. Winnie Chia, Executive Engineer, National Environment Agency
Singapore	Mr. Gerard Heng, Engineer, National Environment Agency
Thailand	Ms. Margaret Yoovatana, Director, International Agricultural Affairs Group, Planning and Technical Division, Department of Agriculture
Vietnam	Ms. Viet Hoa Phan, Official, Dep CC Ministry of Natural Resources and Environment
Vietnam	Ms. Thanh Cong Nguyen, Official, Department of Climate Change, Ministry of Natural Resources and Environment